

**Name of Committee**: Community Use of Schools Community Advisory Committee

**Meeting Date**: Tuesday, January 11, 2022

A meeting of the Community Use of Schools Community Advisory Committee convened on 11 January 2022 from 8:01 a.m. to 10:00 a.m. via Zoom with Co-Chairs James Li and Judy Gargaro presiding.

| **Attendance via Zoom**: | **James Li** (Trustee), **Judy Gargaro** (Etobicoke Philharmonic Orchestra), **Patrick Rutledge** (Big League Book Club), **Alan Hrabinski** (Toronto Basketball Association), **Graham Welsh** (Toronto Sports Social Club), **Sam Glazer** (Congregation Beth Haminyan), **Jonathan Wood** (Toronto Accessible Sports Council), **Dave McNee** (Quantum Sports and Learning Association), **Heather Mitchell** (Toronto Sports Council), **Dennis Keshinro** (Belka Enrichment Centre), **Lynn Manning** (Girl Guides of Canada, Ontario Council), **Susan Fletcher** (SPACE).  Also present were TDSB Staff: **Maia Puccetti** (Executive Officer, Facilities & Planning), **Jonathan Grove** (Senior Manager, Plant Operations), **Tina Androutsos** (Executive Assistant, Facilities & Planning), **Meenu Jhamb** (Administrative Assistant), **Ugonma Ekeanyanwu** (Acting Facility Permitting Team Leader), **Ndaba Njobo** (Facility Permitting Coordinator), |
| --- | --- |

| Guests: | **Michelle Aarts** (Trustee), **Terrance Philips** (Phillips Basketball Academy), **Elizabeth Pounsett** (Young People’s Theatre), **John Long** (Etobicoke Volleyball), **Jody Halsall** (Extreme Sports Toronto Sports Club, **Serban Genu** (Benjamin Basketball). |
| --- | --- |
| Regrets: | **Sara Somerset** (Jack of Sports), **Alex Viliansky** (Felix Swim School). |

| **ITEM** | **DISCUSSION** | **RECOMMENDATION/ MOTION** |
| --- | --- | --- |
| **Call to Order / Acknowledgement of Traditional Lands / Welcome and Introductions / Approval of Quorum** | * The meeting was called to order by Co-Chair Judy Gargaro at 8:01 a.m. |  |
| **Approval of Agenda** | * Agenda approved. | Patrick Rutledge and Trustee James Li |
| **Approval of Minutes**  **14 December 2021** | * Minutes were approved. | Elizabeth Pounsett and Jonathan Wood |
| **Conflict of Interest Declaration** | * Nil |  |
| **Delegations** | * Nil |  |
| **Permit Unit Update** | * **Update on Resumption of Community Use of Schools for January? Can two groups permit space in the same school at the same time if separation can be maintained?** Ndaba confirmed that due to Provincial Covid measures in place, all permits are currently suspended. This includes all indoor weekday and weekend permits. The January 17th date will now not be looked at till the earliest January 24th. The permits department’ assumption is that the before and after school programs will resume as they concurrently. In terms of preparation for outdoor fields/permits for late spring and summer, the permit department is planning to open up bookings at the end of January for the February permits.   Ndaba explained to the committee how 2 concurrent active and approved permits that have been cancelled due to the closure can be reactivated quickly if the Province announces opening up. At the moment all permits are pending and non active permits will not be able to start up on short notice if the Province lifts the closures.  The permit department staff explained how refunding of permits works. If permit cancellations occurred due to the Province’ Covid closures, then the permit holder receives their full refund and are not charged an administration fee. All permit holders should contact their permit clerk who will process their refund. If the permit holder paid by cheque, then the refund is by cheque, if the permit holder paid by credit card, then their refund is by credit card, etc. All permits from January 7th to 27th, 2022 have been cancelled. All permits from February 1st to the end of the year is dependant on Toronto Public Health and Provincial guidance.  Judy Gargaro expressed to the permit staff that it is not very clear in Ebase how to see what a permit holders’ credit is and asked for a clear question and answer to be added. Ndaba will look at this and work with it in Ebase for clarity.  Ndaba explained that it takes approximately 5 days for permits to get approved and out if all parties are responding quickly, including the permit holder. Egonma mentioned that current permit holders may get approved faster as they have running insurance coverage, but reminded the group that there is a cost involved with insurance which may delay the permit process, so no confirmed date for any permits are issued until they provide proof of insurance.  Ndaba confirmed that permit holders will receive communication on January 26th to update them on where we stand with respect to permits which is dependant on Provincial closures.  Jonathan Grove reminded the committee that if we do resume permits that Vaccination Clinics take priority over permit holders which may lead to the need to cancel some permits. Hopefully this will not be the case.   * **Update on Priority Neighbourhood Initiatives –** Ndaba confirmed that currently the Priority School Initiative has gone from 77 to 34 schools and that these identified schools are approved for March Break permits. * **Update on March Break Permits –** Judy Gargaro asked about the plan for March Break permits. Ndaba discussed that all permits have their seasons and that our operational procedures have specified dates when permits will open up to permit holders. The March Break permits open up right after the outdoor field permits which is sometime in February. The Park and Recs permits then determine what schools are available for March Break opportunities for permit holders. There is a small window from the time Park and Rec permits are issued to March Break bookings. The permit department plans to accept March Break permits, but the final decision on these will come depending on Toronto Public Health guidance at the time. |  |
| **Outstanding Action Items** | * **Pools Working Group Update** – Alex Viliansky was absent therefore no update provided. * **Baseball Working Group Update** – Deferred. * **Space Coalition Report** – Susan Fletcher released information in November 2021 and has yet to hear back from the Premier or Ministry of Education offices. Judy Gargaro will take this item off the agenda until Susan tells her she has an update for the committee. * **Welcome New Trustee Co-Chair and Review of Committee Membership –** Judy Gargaro welcomed our new Co-Chair, Trustee James Li and thanked Trustee Michelle Aarts for her dedication and efforts for the community. The committee discussed its’ membership and agreed with Alan Hrabinski and Lynn Manning that all permit holders should have voice. Liz Pounsett that all committee members/voting members should be permit holders. Jonathan Wood and Alan Hrabinski agreed. The committee agreed that since there were no edits to the Terms of Reference, the permit units will bring what needs to be discussed to this committee for decisions as a group. The committee agreed upon an open communication philosophy. * **Committee Goals for 2021-22 –** This item is deferred till Michelle Munroe’s group follows up. * **Terms of Reference –** The committee agreed that there are no further edits to the Terms of Reference and it will be taken to the January 19th, 2022 PSSC meeting. Tina will the updated version on the TDSB Committee website. * **Annual Report –** Judy Gargaro discussed the Annual Report and that it was approved as is. |  |
| **Making School Buildings & Sites More Accessible** | * Executive Officer Maia Puccetti informed the committee that the report - Making School Buildings & Sites More Accessible was presented at the November 3, 2021 Board meeting. In the report, staff asked the Director to approach the Ministry of Education and request the permission/use of POD (Proceeds of Disposition) funding to be used for accessibility upgrades on existing buildings and not only for new additions. Maia explained that we currently do not have funding in place to do accessible upgrades. Staff created a framework for the Director to present to the Ministry of Education to advocate for the use of POD funds but do expect that the Ministry will ask for a dollar figure. |  |
| **Trustee Report** | * Trustee Li discussed concerns about students going back to school January 17th * Trustees have requested that more enhanced cleaning be done in school, that all staff receive N95 masks and all students be supplied with medical grade masks. * Trustee Li mentioned to the committee that Trustees have advocated to the Ministry for Boards to be reimbursed all Covid related costs. |  |
| **Other Business** | * Nil |  |
| **Adjournment** | * 10:00 a.m. | Dennis Keshinro |
| **Next Meeting Date** | * **8 February 2022**, **8:00 a.m. via Zoom**   **Join Zoom Meeting**  [**https://tdsb-ca.zoom.us/j/96621995802?pwd=MXZsYWVXVmNGdHpXN0dVeWZSeldWUT09**](https://tdsb-ca.zoom.us/j/96621995802?pwd=MXZsYWVXVmNGdHpXN0dVeWZSeldWUT09) |  |

**Acronyms**

PSI – Provincial School Initiative FOY – Focus on Youth

LNSP – Local School Neighbourhood Program FBEC – Finance Board Enrolment Committee

PPF – Priority partnership funding GSN – Grant for Student Needs

PPC – Planning and Priority Committee PSSC – Program School Services Committee