

Peter Singh, Executive Officer



IT Services

CONNECT • DISCOVER • LEARN • CREATE

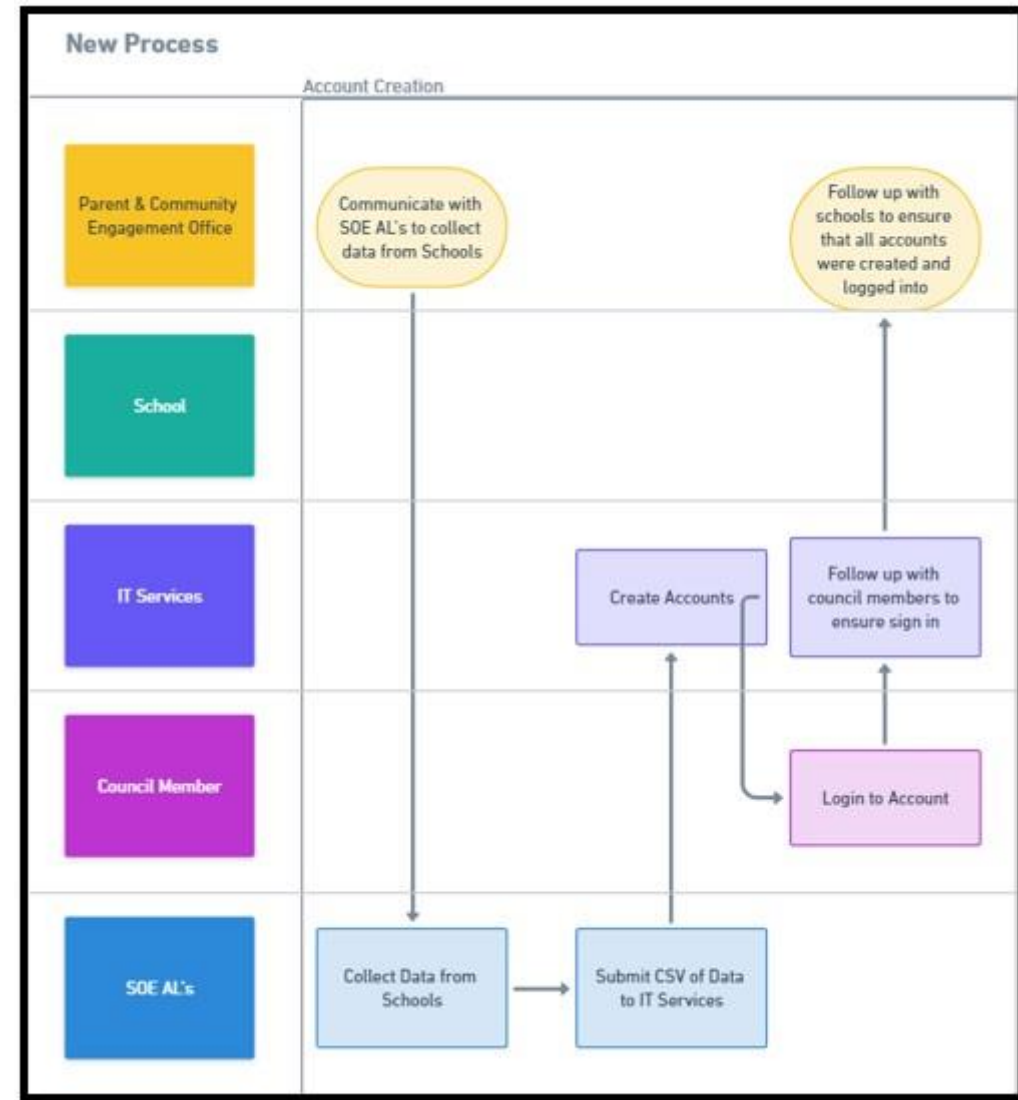
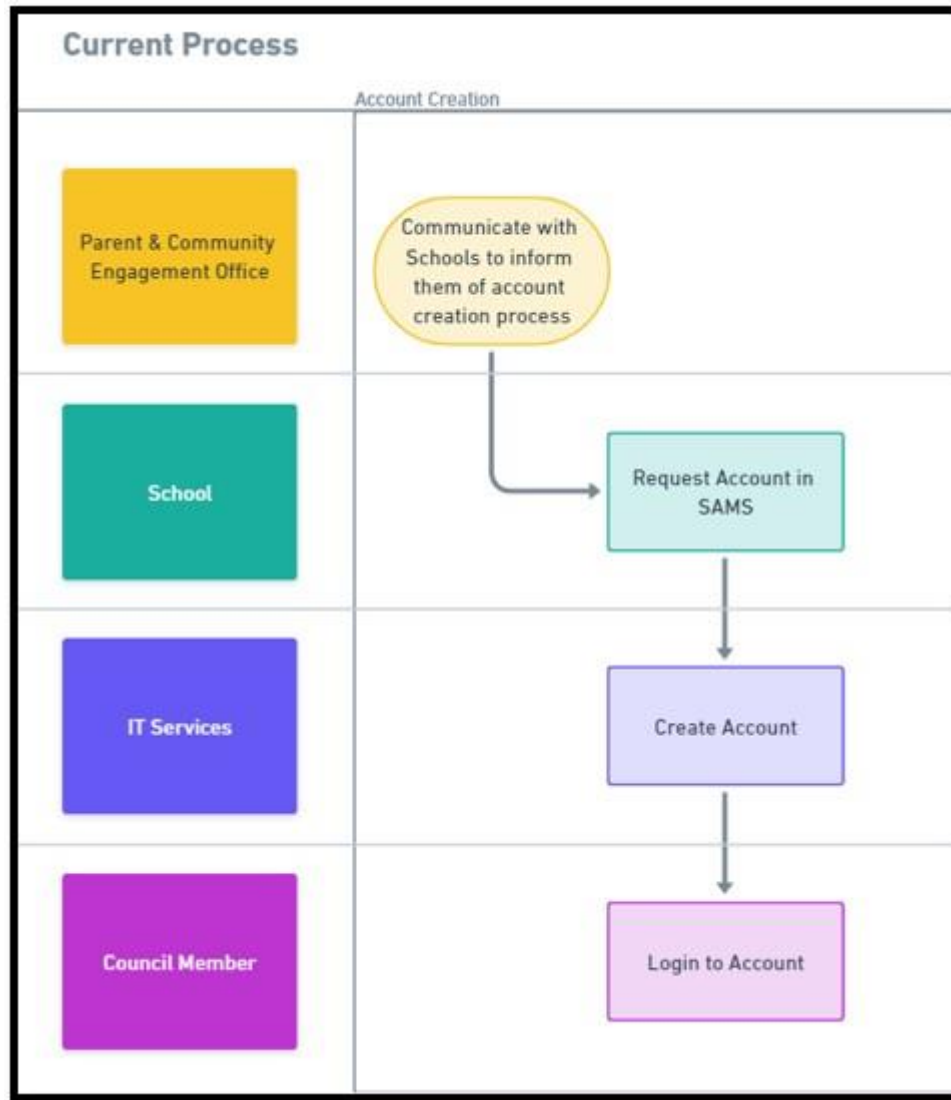
 @TDSB_IT @TDSB_IT_FS @TDSB_IT_CSD @SinghPeter

PIAC Meeting



November 7, 2023

Account Creation Process

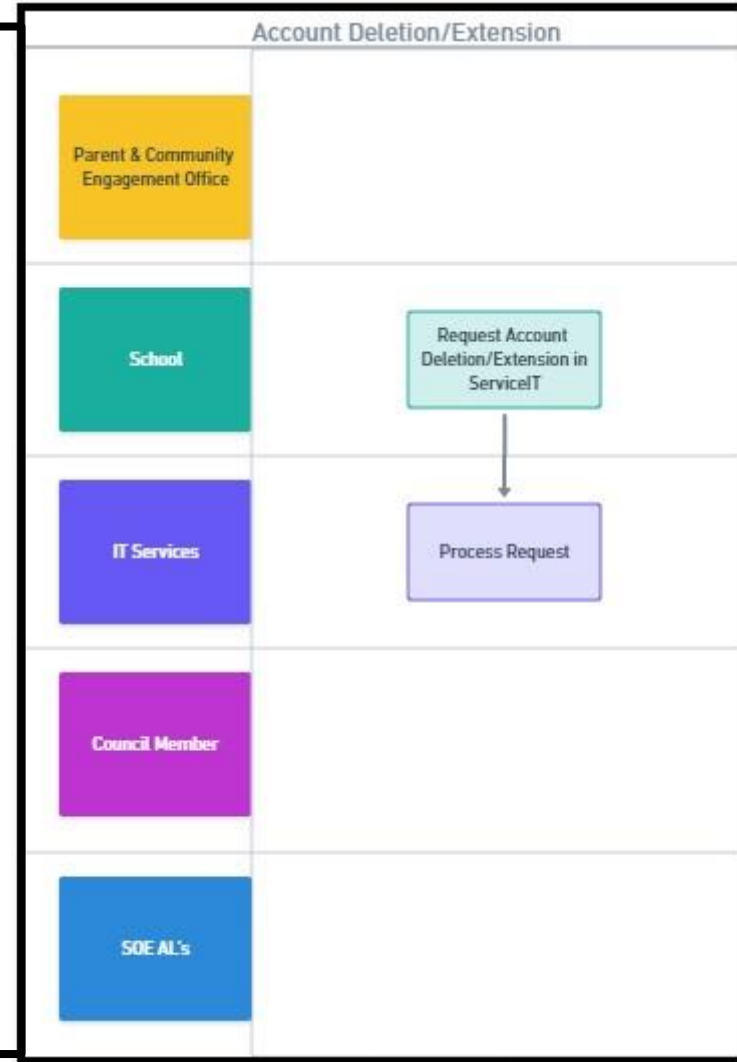


Example of Data Collection

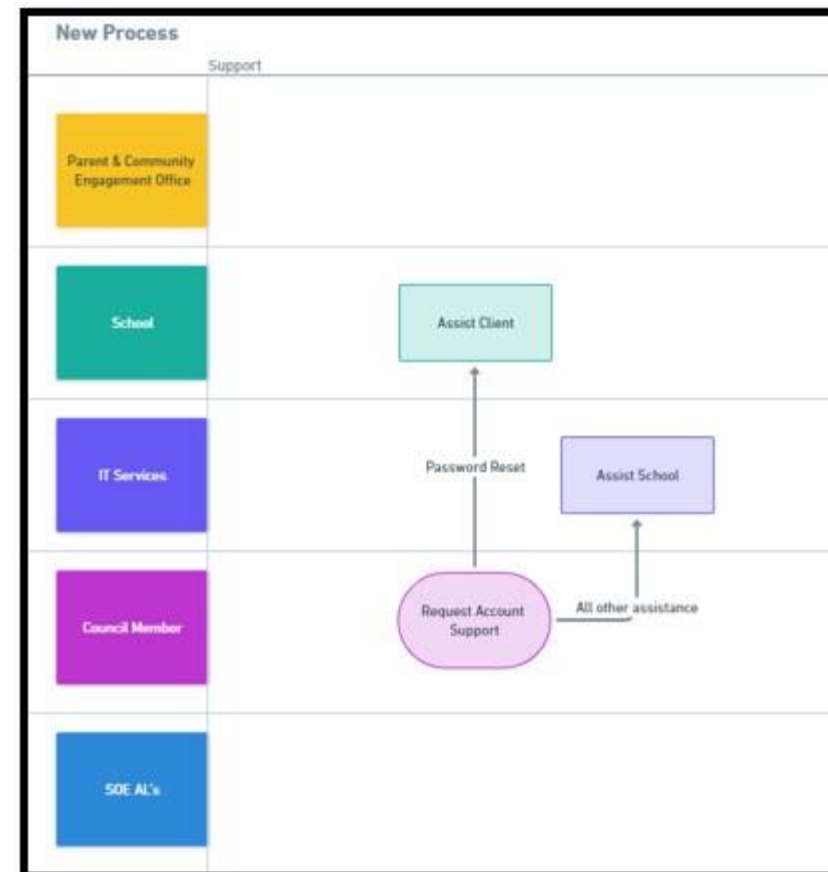
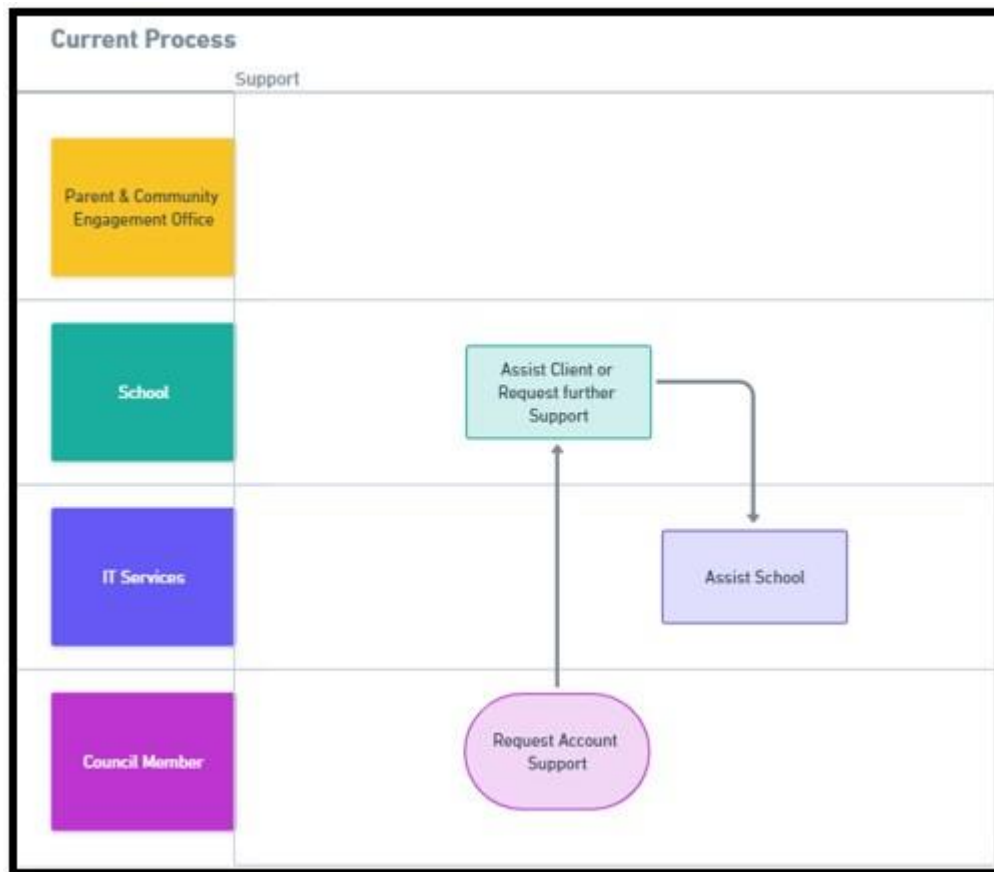
	A	B	C	D	E	F
1	First name	Last name	School	Council / Committee Position	Telephone number	Personal Email Address
2	Paige	Turner	Maple Grove High School	Chair	416-555-5555	Paige.Turner@gmail.com
3	James	Smyth	Maple Grove High School	Co-Chair	416-777-7777	JamesSmythe89@aol.com
4						
5						
6						
7						
8						
9						
10						

The process surrounding Account Deletion/Extension will remain unchanged.

School Council accounts have an expiration date of approximately 1 year (due to security practices), therefore the school will need to inform IT Services (via ServiceIT Form) if an account will need to be deleted or extended if the council member is returning for another year.



Support Process



What's in place already:

- Support for Chair/Co-Chair is provided by School Principals/Vice-Principals/Office Administrators. Please [contact your School's Main Office.](#)
- If P/VP/OA needs assistance with supporting their Chair / Co-Chair members, they can contact the Client Service Desk at 416-395-4357, Option 5

New Channel to get additional support:

SVL (Student Virtual Learning) Line for Chair / Co-Chair to contact for additional support during TDSB business hours. Our SVL number is **416-396-9100**

Any Questions?

