



**Name of Committee:** Parent Involvement Advisory Committee

**Meeting Date:** December 14, 2021

A meeting of the Parent Involvement Advisory Committee convened on December 14, 2021 from 7:00 p.m. to 9:41 p.m. via Zoom with PIAC Co-chairs Felicia Lau & Andrew Waters

<b>Attendance:</b>	Erin Clarke (W1), Frances Shawera (W2), Saira Somani (W 3), Sharon Grant (W4), Jessica Ruiz(w4), Alice Romo (W7 ), Lenni Jabour (W7), Kaydeen Bankasingh (W8 ) Cecile Farnum (W9), Janice Barnett(W11), Susan Lee(W12), Liesha Earle(W12), Aretha Phillip (W13 ), Jenny Gannon (W14), Nazerah Shaikh (W14), Kate Leuschen Millar (W16 ), Madelaine Hamilton(W16), Seema Mitchell(W18), Mark Ramcharan (W18), Shanti Chand ( W19), Chris Levien(W20), Zuojun Han(W20),Abdul Azeem Mohammed(W21), Nicole Marshall (W22), Towhid Noman(CLG), D.Williams (PIAC Co-Chair), Felicia Lau(PIAC Co-Chair), Andrew Waters (PIAC Co-Chair ), PIAC OPICA Liaison D.Williams, Trustee Christopher Mammoliti
<b>Staff:</b>	Exec Superintendent Shirley Chan, Mandeep Gabhi (TDSB Research), Michelle Munroe (Central Coordinator, PCEO), Amie Presley (TDSB Research), Exec Superintendent Uton Robinson, Rob Thompson -Toronto Lands Corporation
<b>Regrets</b>	Nadia Judunath (W22)
<b>Absent:</b>	Sarah Ali (W2), Lauren Tedesco(W3), Dean Gray (W6), Mirian Turcios (W6), Anshu Grover (W8), Denese Gascho (W10), Sharleen Ahmed (W15), Glenna Wellington (W17), Anees Munshi(W21)

ITEM	DISCUSSION	MOTION	RECOMMENDATION
Welcome & Introductions <ul style="list-style-type: none"> <li>Acknowledgment of Traditional Lands</li> <li>Code of Conduct</li> </ul>	Acknowledgement of Traditional Lands was done by Chair Felicia The committee was reminded of the code of conduct at meetings.		

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<ul style="list-style-type: none"> <li>Approval of Quorum</li> </ul>	<p>Quorum was achieved as confirmed by Membership WG lead.</p>		
<p>Declarations of Membership</p>	<p>Members declared membership via online form</p>		
<p>Change in Membership Status Declaration of Actual, Perceived, or Potential Conflict of interest</p>	<p>None declared</p>		
<p>Approval of Consent Agenda and November 16, 2021 Minutes</p>		<p>Motion to approve the consent Agenda and Minutes by Trustee Mammoliti and 2<sup>nd</sup> by Janice. Motion was carried.</p>	
<p>Co-Chairs Update</p>	<p>A written report was distributed, and the following was highlighted.</p> <p><b>Program Schools Services Committee (PSSC)</b> The next PSSC meeting is scheduled for January 19, 2022.</p> <p><b>PIAC Fall event</b> All members, event leads and staff from PCEO office were thanked for organizing a successful event. The event was well attended and appreciated by parents. Trustee Mammoliti and Trustee Aarts presented workshops at the fall event and was appreciated for their participation in making the event a success.</p> <p><b>OPICA update</b></p>		

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	<p>Mental health resources as provided by ministry was shared in the PIAC Co-Chairs report.</p> <p>The purpose of OPICA is to support the work of PICs across the province and to fulfill PIC's mandate of supporting school councils and parent engagement to improve student achievement and wellbeing.</p> <p><b>PIAC Post</b> November edition is out.</p> <p><b>Meeting Norms</b> PIAC agenda list the meeting norms for members on the consent voting process and questions /comment process, the process is to ensure everyone has an opportunity to speak and participate at the meeting.</p> <p><b>Working group Meeting Cycle</b> The dates of Working group meeting as per the approved working group cycle is listed in the PIAC Co-Chair report.</p> <p><b>Google Drive User Agreement</b> All PIAC members to complete the agreement for access to the PIAC google drive.</p> <p><b>PIAC Onboarding Session</b> Onboarding session to held at the next PIAC meeting in January.</p>		
Student Census	<p>Staff from research presented the upcoming student census draft plan.</p> <p><b>Discussion</b> Will the data be available to schools, families, and school councils? Staff are planning to share the data with school councils.</p> <p>What is the timeframe for data to be available for schools and school councils?</p>		

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	<ul style="list-style-type: none"> <li>• The school level data will be available to schools by the end of the year and can be shared with their school councils.</li> <li>• For reports on specific data will be made available in early fall for school councils.</li> <li>• Staff is working on community dashboards for more accessibility on the data.</li> </ul> <p>How are questions on race, ethnic origin, and perceived racial category asked to students of different grades and ages?</p> <ul style="list-style-type: none"> <li>• Not all grades will be asked the same questions, the survey is being piloted to finalize the questions.</li> <li>• The race and ethnicity question are based on the anti-racism guidelines.</li> <li>• The perceived race question is new and is being piloted in working with a researcher at Queens on perception.</li> </ul> <p><b>Communication plan on census</b> Language should be provided to principals, teachers, school councils on the importance of participation in census.</p> <p><b>Age group of students.</b> Concerns on the ability of Grade 4-6 to interpret the questions and the ability to take the survey independently. Staff is working around those concerns and will be determined through the pilot survey.</p> <p><b>Parent participation</b> Can the census survey be extended to parents for more in-depth survey?</p>		

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	<ul style="list-style-type: none"> <li>• The goal of student census survey is student demographics and student perception.</li> <li>• School climate surveys have parent engagement content and was done in the past and the next round will be done next year.</li> </ul>		
Toronto Lands Corporation – modernization strategy update	<p>TDSB’s Modernization Strategy was presented by Toronto Lands Corporation.</p> <p>*PIAC Co-Chair Andrew Waters declared a conflict as an employee with the City of Toronto.</p> <p><b>Moratorium on schools</b> Moratorium is placed on the closures of schools and does not affect the proposed plan for 47 non- instructional sites.</p> <p>Will the process for proposals with developers guarantee asset utilization? The current stage of the proposed plan is presenting ideas, opportunities to the Board and looking at the lowest risk for the board.</p>		
Trustee Update	<p>A written report was distributed to the committee and the following were highlighted.</p> <p>Board meeting dates, agendas, materials and minutes - <a href="https://www.tdsb.on.ca/Leadership/Boardroom/Agenda-Minutes">https://www.tdsb.on.ca/Leadership/Boardroom/Agenda-Minutes</a></p> <p><b>Planning and Priorities Committee meeting -November 23, 2021</b> As part of pandemic recovery plan and resource allocations decisions were made for–</p>		

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	<p>16 F T positions of social work  35 FT positions of child and youth worker  15 FT positions of child and youth counselor  40 FT positions of school-based safety monitors.</p> <p><b>Long term accommodation and strategy report</b></p> <ul style="list-style-type: none"> <li>• Equity of access</li> <li>• Efficiency and flexible learning space</li> </ul> <p><b>Finance, Budget and Enrolment Committee</b>  Actual enrolment as of September 2021 was reported.</p> <p><b>Strategic Budget Drivers</b>  Staff will arrange to present the prior year version of the budget drivers to CACs, PIAC and SEAC, and send out a communication with instructions to submit their feedback.</p>		
<p>Director of Education Report</p>	<p><b>COVID operational guidelines update</b>  <i>Volunteer Vaccination attestation form</i>  A standardized proof of vaccination form is available to all volunteers in TDSB schools.</p> <p><i>List of approved external partners and agencies</i>  List of agencies as approved with COVID vaccination protocols is available for schools to access.</p> <p><i>Additional health and safety guidelines</i></p> <ul style="list-style-type: none"> <li>➤ Reopening of pools</li> <li>➤ Access to lockers.</li> <li>➤ Prayer rooms</li> <li>➤ Reintroduction of carpets for early reading spaces</li> </ul> <p><i>Messaging around trips</i>  All overnight trips outside province are in pause.</p> <p><b>Virtual learning and switching option</b></p>		

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	<p>Secondary switch option was closed on December 6, 2021.</p> <p>The elementary switch form is available till January 7, 2022.</p> <p>The form must be completed for each student requesting the switch and only submitted if a switch is requested.</p> <p>The switch request is not guaranteed and depend on the availability of the program.</p> <p>The switch will be effective on February 22, 2022 for elementary and February 3, 2022 for secondary.</p> <p>The switching process will impact availability of optional programs that are technical or experiential.</p> <p>There will an impact in February as schools need to reorganization to accommodate the switch request.</p> <p><b>Secondary semester II</b></p> <p><b>Lunch period</b> -Extension of the lunch period is as per TPH directions and if extended it will also lengthen the day.</p> <p><b>Fifth Credit</b>- Staff are working on providing fifth credit. Staff is looking at a return to regular semester</p> <p><b>French teacher shortage</b></p> <p>Staff reported that there was no fundamental difference in the shortage of French teachers from pre pandemic and during the pandemic in the system.</p> <p><b>Temporary teaching approval</b></p> <p>The number of temporary approvals granted were seventeen and one for secondary. The numbers of approvals are like previous years.</p> <p><b>Emergency replacement person.</b></p> <p>Emergency replacement person are volunteers and are known in good standing at the local schools. The process for volunteering or to be placed in the</p>		

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	<p>TDSB roster in schools requires two letters from two TDSB staff and emergency replacement form should be forwarded by the principal. They cannot have permanent assignment and cannot be qualified as teachers pending OCT certification. Emergency replacement person are required to have a vulnerable sector police check completed and submitted to TDSB to ensure safety of students.</p> <p><b>Graduation Rates</b>  PIAC's request to staff to report on 43% of students who don't graduate. Staff at research looked at 2009 and 2011 where 60% of students did not complete a post-secondary certificate and graduated in five years. Of the 60% 57% attended post-secondary but did not graduate and 43% did not go on to post-secondary education.  Indicators of success is good attendance and ensuring getting eight credits during grade nine year and early years of high school.</p>		
PCEO Update	<p>A written report was distributed to the committee.</p> <p><b>PRO Grants</b></p> <ul style="list-style-type: none"> <li>• The school council grants for anti-bias anti-oppression. A total of 243 applications were received requesting for a total amount of \$194,897.</li> <li>• A team of reviewers are reviewing the applications.</li> <li>• The notifications to successful applicants to be done between December 13th - 17th.</li> </ul>		



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	<ul style="list-style-type: none"> <li>• Budget allocated for the grant is \$165,000 some schools will not be funded due to lack of funding.</li> <li>• \$5000 is held back for appeals because in the past there have been appeals in the past with no funds allocated to support it.</li> </ul> <p><b>Parent participation in the vice principal interview process</b></p> <ul style="list-style-type: none"> <li>• The communication and the survey were distributed widely to parents for volunteering in the vice principal training and interview process.</li> <li>• There was a glitch in the application that was distributed to parents and didn't capture the required information. The application survey has been resent to parents to resubmit their interest in participating in this process.</li> </ul>		
Q& A	<p><b>Applications for PRO grant.</b>  How are the grants reviewed for requests that is beyond the allotted amount? is the grant declined or amended?  The grant will be reviewed on the content and amended as per the reviewer; the maximum amount allotted is \$1500.</p> <p>Ward 7 parents were concerned about the onerous process for PRO grant application and accessibility issues for engaging parents.  Staff anticipated many applications for PRO grants and in order for councils to be precise in their applications so that maximum allocation of funds can be done to maximum number of schools.</p>		

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	<p>Staff will be mindful of the feedback on the application process for next year. PRO Grant application process issue, staff should consider the lottery system instead of the first come first serve basis. PIAC contributed \$25000 last year and PIAC should consider doing the same this year.</p> <p><b>School generated funds for school councils</b> PIAC should revisit the links shared by the Budget enrolment committee on school generated funds for school councils.</p> <p><b>School Councils By-laws</b> Do school council who have mandated their by-laws within the last three years need to replace their by-laws as per the TDSB's school council by-laws template? TDSB's school council by-laws template to be rolled out in January and all school councils must adopt mandated template. In addition to regulations 612 core areas -conflict of interest, conflict resolution and elections process TDSB has additional mandatory areas and school councils must review the template to include the mandated areas that are missing in their by-laws. The By-laws template will be presented to PIAC in January.</p> <p>Why is it required for school council's by-laws to have TDSB mandate which is beyond the required in regulations 612? In regulations 612 school councils are required to adhere to the board's policies and procedures.</p> <p>How can TDSB be accountable on the mandates? Does TDSB currently have a policy or procedure on mandating these</p>		

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	<p>additional mandatory areas in school council by-laws?            There is no policy and procedure, staff have adhered to operating under Regulation 612 for school Councils            The board is open for communications, the review of PO 23 is ongoing and PIAC has the purview to bring forward the policy and procedure.</p> <p><b>Anti-black racism policy</b>            Is the Board looking at its current policy and procedure for reporting and responding to racism and hate incidents impacting students in schools and is the procedure in line with the Ontario College of teachers position on Anti-black racism?            The board is committed to anti-oppression, discrimination, anti-racism practices and more, the director's report speaks to this very important issue. Staff will present a comprehensive summary on the process in the upcoming meetings.</p>		
Working Group (WG) Reports			
Operational effectiveness WG	<p>The revised by-laws and quick reference guide for by-laws was shared with the committee.            The WG meeting schedule is being piloted and set up and noted in the agenda.</p>		
Strategic planning WG	Nothing to report.		
Membership WG	<p>The following members were welcomed by Membership WG.  <b>Newly Elected PIAC Members</b></p>		

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	<p>1. Erin Clarke (Ward 1) - Welcome back!  2. Liesha Earle (Ward 12) - Welcome!  3. Sarah Ali (Ward 2) - Welcome!  4. Frances Shawera (Ward 2) - Welcome!  5. Kaydeen Bankasingh (Ward 8) - Welcome back!  6. Anshu Grover (Ward 8) - Welcome!  7. Sharon Grant (Ward 4) - Welcome back!  8. Jessica Ruiz (Ward 4) - Welcome back!  9. Alice Romo (Ward 7) - Welcome back!  10. Lenni Jabour (Ward 7) - Welcome!</p> <p>There are 10 vacancies for PIAC reps  Upcoming elections for Ward 10  Google User drive agreement, working group sign up form and working group descriptions were shared with all new members.</p> <p><b>Discussion</b>  If the term was expired why should there be a motion to declare vacancy?  Request for friendly amendment to the motion vacancy due to term ended and not due to absenteeism.  As per PIAC by-Laws members with expired term remain on as PIAC member representing their ward until elections are held. Given that the term ended in September and that the member has missed three meetings without sending any regrets and Membership WG was unable to contact the member and hence the motion for vacancy due to absences was brought forward.  The friendly amendment was not accepted.</p> <p><b>Staggering term dates</b>  Request from Membership WG to members to bring a motion on</p>	<p>Motion to declare a vacancy due to three consecutive absences in W17 -Glenna Wellington whose term also expired. The motion was moved by Andrew W, 2<sup>nd</sup> by Erin.  In favor: 17  Abstention:1  Against: 0  Motion carried</p>	

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	staggering term dates to be updated in the by-laws.		
Consultation WG	<p>A written report was distributed to the committee.</p> <p>The following was highlighted</p> <ul style="list-style-type: none"> <li>• A letter was finalized and attached in the WG report for PIAC members.</li> <li>• The letter will be presented to the Board at the PSSC meeting in January.</li> </ul>		
School Councils Support WG	<p>A written report was submitted.</p> <p>The following was highlighted</p> <ul style="list-style-type: none"> <li>• List of school councils that have a council or no council or inactive.</li> <li>• Support schools with no councils to set up councils.</li> <li>• Support schools that don't have by-laws to set up by-laws.</li> </ul>		
Event WG	<p>A written report was submitted.</p> <p>The following was highlighted</p> <p>The WG Lead thanked everyone who attended and participated, thanked the student volunteers, PIAC members and PCEO office for making the event a success.</p> <p>There were over 400 registered attendees and it was well attended.</p>		
Communication and Outreach WG	<p>A written report was submitted.</p> <p>WG members Wilmar, Chris and Nicole were thanked for supporting the fall conference.</p>		
Ward update	<p>Ward 4 – Trustee Mammoliti reached out to Ward 4 high school to launch the Student Advisory committee for student voice in the ward.</p>		

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	<p>Ward 10 Forum Thursday, December 16, 2021 from 6:00 p.m. to 8:00 p.m. (Climate Action and PIAC/FSLCAC Elections) &gt;  <a href="https://www.tdsb.on.ca/ward10REGISTER">https://www.tdsb.on.ca/ward10 REGISTER</a> &gt;  <a href="https://www.chrismoise.ca/wardforums">https://www.chrismoise.ca/wardforums</a></p> <p><b>Mental Health Well-Being parent partnership committee.</b>            PIAC members who are interested to be PIAC Liaison at the Mental Health Well-Being committee to contact the PIAC Co-Chairs.</p>		
New Business	<p><b>PIAC expenses reimbursement.</b>            PIAC's pre- approved operational expenses such as mail chimp was incurred by D. Williams and will required to be reimbursed.            PIAC expenses receipts to be submitted for reimbursement from PIAC's budget.            P-card has been approved for PIAC monitored by TDSB for future PIAC expenses.</p>		
Adjournment	Meeting adjourned at 9:32 pm by Janice B 2 <sup>nd</sup> by Aretha P.		