

To: Members of PIAC
 From: PIAC Co-Chairs Felicia Lau & Andrew Waters – info@torontopiac.com
 Subject: **PIAC Meeting Agenda - Tuesday, January 18, 2022, 7:30 pm -9:30 pm**
 CC: Trustee Representative: Trustee Christopher Mammoliti
 Director of Education Designates: Executive Superintendent Shirley Chan & Executive Superintendent Uton Robinson

Agenda

#	Item	Lead(s)	Recommendation/Action	Duration
	Welcome & Introductions <ul style="list-style-type: none"> Approval of Quorum Land Acknowledgment: "We acknowledge we are hosted on the lands of the Mississaugas of the Anishinaabe, the Haudenosaunee Confederacy and the Wendat. We also recognise the enduring presence of all First Nations, Métis and Inuit peoples." Code of Conduct	Co-Chairs		2 mins. (7:32 pm)
	Meeting Administration <ul style="list-style-type: none"> Conflict of interest Change in Membership status Approval of Consent Agenda (Agenda and December 14 Minutes)	Co-Chairs		3 mins. (7:35 pm)
3.	Co-Chairs Update <ul style="list-style-type: none"> WG Co-Leads Letter to ministry on safe return to school OPICA update	Co-Chairs D.Williams		5 mins. (7:40 pm)



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4.	Topic(s) of Interest Strategic budget driver consultation	Marisa Chiu Executive Officer		20 mins. (8:00 pm)
5.	Trustee Report <ul style="list-style-type: none"> Update on COVID Vaccine 	Trustee Christopher Mammoliti		5 min. (8:05pm)
6.	Director of Education Report <ul style="list-style-type: none"> Update on return to school Update on virtual /in-person switches Information/resources for parents (Devices/ food/ internet access/ educational support) Extracurricular/sports activities (categories of sports) By-laws template Phone connectivity issues 	Executive Superintendent Shirley Chan & Executive Superintendent Uton Robinson		15 mins. (8:20pm)
7.	PCEO Update	Michelle Munroe PCEO		5 mins. (8:25pm)
8.	Q&A for Trustee, Director of ED & PCEO			15 mins (8:40 pm)
9.	Working Group (WG) Reports	WG Co-leads		28 mins (9:08 pm)



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	1. Operational Effectiveness WG <ul style="list-style-type: none"> • Zoom and Website budget 2. Strategic Planning WG 3. Membership WG <ul style="list-style-type: none"> • Professional development 4. Consultation WG 5. School Council Support WG <ul style="list-style-type: none"> • IT support for councils 6. Events WG 7. Communications WG			2 mins. 2 mins. 5 mins. 5 mins. 10 mins. 2 mins. 2 mins.
10	Ward Updates			5 min. (9:13 pm)
11	New Business Simplifying elementary school schedule by Chair Waters.		Yes	10 min. (9:23 pm)
12.	Adjournment	Co-Chairs		9:23pm

Meeting Norms

1. During questions/comments periods by PIAC members, the following will occur:
 - a. Rounds of questions/comments will occur to allow all PIAC members to have any opportunity to ask questions/comment at least once.



- b. PIAC members are expected to keep their questions/comments as concise as possible to ensure all PIAC members have an opportunity to speak.
 - c. Co-chairs will close questions/comments periods to ensure meeting agenda is adhered to and indicate that questions/comments that are pending at the close of the questions/comment period be put into the chat or emailed to info@torontopiac.com to be recorded as part of the minutes.
2. For PIAC motions that do not involve amending bylaws, change to meeting procedures, or budget allocation, which are moved and seconded, the follow steps will occur:
- a. PIAC Co-Chair will ask if there are any PIAC members that wish a recorded vote.
 - i. If three (3) or more PIAC members request a recorded vote, then a recorded vote will occur (i.e., following rollcall voting procedure of calling on Wards one at a time for their vote).
 - ii. If less than three (3) PIAC members request a recorded vote, the motion is considered passed by consensus.

PIAC Meeting & Working Group Schedule for the Next 3 Months

Meeting	Weekday	Time	February	March	April
PIAC	Tuesday	7pm-9pm	15-Feb	8-Mar	19-Apr
Executive WG	Tuesday	6pm-7pm	8-Feb	1-Mar	12- Apr
Strategy Planning WG	Monday	6pm-7pm	31-Jan	21-Feb	4- Apr
Communications WG		7pm-8:30pm	31-Jan	21-Feb	4- Apr
Consultation WG	Tuesday	6pm-7pm	1-Feb	22-Feb	5- Apr
Membership WG		7pm-8:30pm	1-Feb	22-Feb	5- Apr
Operational Effectiveness WG	Wednesday	6pm-7pm	2-Feb	23-Feb	6- Apr
School Council Support WG		7pm-8:30pm	2-Feb	23-Feb	6- Apr
Events WG	Thursday	7pm-8:30pm	3-Feb	24-Feb	7- Apr