

PIAC Working Group REPORT

Working Group	Membership
Date	March 4, 2022
Description/Objectives	<p>Track and monitor PIAC’s membership and ensure representation of all wards.</p> <p><u>Scope of work for Membership WG from PIAC 2021-2022 Workplan and STATUS</u></p> <ol style="list-style-type: none"> 1) Continuous update and management of PIAC Member List, Working Groups & Descriptions, and Working Group Sign-Up. → ONGOING 2) Work with Trustees to support their ward elections and provide information on the election procedure. → ONGOING 3) Create and develop a PIAC peer to peer support system to assist new members. (Mentorship Program, experienced members connect with a new PIAC members) → ONGOING 4) Provide professional development and training opportunities for PIAC members (i.e., TDSB policy and procedure, Robert’s Rules, equity, AODA). → IN PROGRESS 5) Update the policy and procedures related to the election of PIAC membership with Bylaws WG. → ONGOING 6) Ensure members are equipped with the resources they need to access meetings and agendas. → ONGOING <p>Develop a Volunteer Recognition program. → ONGOING</p>
Update	<p><u>Working Group Meeting – February 22, 2022 @7 pm via Zoom</u></p> <p><i>Attendees:</i> Nazerah Shaikh, Shanti Chand, Anshu Grover, Felicia Seto-Lau, Andrew Waters</p> <p><i>Guests:</i> Seema Mitchell</p> <p><i>Regrets:</i> Janice Barnett</p> <p><i>Absent:</i> Jenny Gannon, Sharon Grant</p> <p><i>Summary:</i></p> <ul style="list-style-type: none"> ● Debrief on visit to David & Mary Thomson CI; active recruitment for Ward 17 PIAC Reps → how to support/encourage Trustees to hold elections ● Transition Google Drive (ie, upload docs, complete User Agreement, Transfer/Ownership Management) → keep Shanti in the loop <p>Recommendation regarding professional development workshop to focus on board meeting norms, terminology, conflict resolution, etc; tentative date for PD is Saturday, June 11, 2022 → Felicia to inquire about potential facilitator</p> <p><u>PIAC Executive Meeting – March 1, 2022 @6 pm via Zoom</u></p> <p>A. Newly Elected PIAC Members</p>

PIAC Working Group REPORT

Working Group	Membership
	<p style="text-align: center;">1. NONE</p> <p>B. Current PIAC Vacancies</p> <ol style="list-style-type: none"> 1. Trustee Gill (Ward 1) 2. Trustee Lulka (Ward 5) 3. Trustee Lulka (Ward 5) 4. Trustee Donaldson (Ward 9) 5. Trustee Moise (Ward 10) 6. Trustee Li (Ward 13) 7. Trustee Story (Ward 15) 8. Trustee Smith (Ward 17) 9. Trustee Smith (Ward 17) 10. Trustee Patel (Ward 19) <p>C. Members with Expired Terms</p> <ol style="list-style-type: none"> 1. February 2021 - Seema Mitchell (Ward 18, Trustee Kandavel) 2. February 2021 - Mark Ramcharan (Ward 18, Trustee Kandavel) 3. March 2021 - Aretha Phillip (Ward 13, Trustee Li) 4. October 2021 - Sharleen Ahmed (Ward 15, Trustee Story) 5. January 2022 - Cecile Farnum (Ward 9, Trustee Donaldson) 6. January 2022 - Nicole Marshall (Ward 22, Trustee Sriskandarajah) 7. February 2022 - Nadia Judunath (Ward 22, Trustee Sriskandarajah) 8. February 2022 - Shanti Chand (Ward 19, Trustee Patel) <p>D. Members with Upcoming Expiring Terms</p> <ol style="list-style-type: none"> 1. NONE <p>E. Upcoming Ward Elections</p> <ol style="list-style-type: none"> 1. NONE <p>F. Google Form for 2021-2022 PIAC Working Group Sign-up</p> <p>All current and prospective members can register their interest in joiningspecific Working Groups using the following Google Form (updates to preferences can also be made here):</p> <ul style="list-style-type: none"> ● PIAC WG Sign-up for 2021-2022: https://bit.ly/PIACWG2021 <p>PIAC WG Descriptions for 2021-2022: https://bit.ly/PIACWG2021descriptions</p> <p>G. Working Group Co-Leads</p> <ul style="list-style-type: none"> ● Governance Working Groups <ul style="list-style-type: none"> ○ <u>Membership</u>: Janice Barnett & Nazerah Shaikh ○ <u>Operations</u>: Shanti Chand & Seema Mitchell (Acting) ○ <u>Strategic Planning</u>: Aretha Phillip & Frances Shawera

PIAC Working Group REPORT

Working Group	Membership
	<ul style="list-style-type: none"> ● Non-Governance Working Groups <ul style="list-style-type: none"> ○ <u>Communications</u>: Seema Mitchell & Shanti Chand (Acting) ○ <u>Consultations</u>: Cecile Farnum & VACANT ○ <u>Events</u>: Nadia Judunath & Sharon Grant <p><u>School Council Support</u>: Jenny Gannon & Madelaine Hamilton</p>
Motion(s)	<p>(1) To declare the following vacancies, due to absences, effective immediately:</p> <ul style="list-style-type: none"> ● Dean Gray (Ward 6, Trustee Tonks) <ul style="list-style-type: none"> ○ Term Expires: January 2023 ○ Absences: 4 (overall) + 2 regrets <p><u>Rationale:</u> PIAC Bylaws (SECTION 4.9 Meeting Attendance) states:</p> <p><i>4.9.4 Any member who is unable to attend a PIAC meeting shall provide the Co-Chairs with a minimum of 24 hours written notice, where possible, of regrets or apologies for absence, via electronic mail, with a copy to the Central Coordinator, PCEO. The minutes of each meeting shall include a notation of those members absent and those members advising of apologies for absence.</i></p> <p><i>Any member who misses either (a) three (3) or more consecutive PIAC general meetings without advising apologies for absence, or (b) a total of four (4) PIAC general meetings in any fiscal year, may be removed from his/her seat. The Membership Working Group Lead/Co-Lead may move for the removal of any member, with the matter requiring a simple majority vote to pass.</i></p>
Question(s)	<ul style="list-style-type: none"> ● Which PIAC members are retiring/graduating from PIAC this school year?
Next Steps and Action items	<ul style="list-style-type: none"> ● Update the PIAC Guidelines & Best Practices: Working Groups. [PENDING distribution of updated PIAC By-Laws] ● Update the PIAC Election Guidelines to reflect the following changes: (a) the option for trustees to host a virtual election and (b) the election timeline. [PENDING distribution of updated PIAC By-Laws]
Working Group Leads	<ol style="list-style-type: none"> 1. Janice Barnett (Ward 11) <ul style="list-style-type: none"> ● Nazerah Shaikh (Ward 14)
Working Group Members	<ol style="list-style-type: none"> 3. Sharon Grant (Ward 4) 4. Anshu Grover (Ward 8) 5. Jenny Gannon (Ward 14) 2. Shanti Chand (Ward 19)