



Community Advisory Committees

Name of Committee: Community Use of Schools Community Advisory Committee
Meeting Date: Tuesday, November 14, 2023

A meeting of the Community Use of Schools Community Advisory Committee convened on **November 14, 2023**, from 8:01 a.m. to 9:51 a.m. via Microsoft Teams with Judy Gargaro presiding.

Attendance via Zoom:	Judy Gargaro (Etobicoke Philharmonic Orchestra, Co-Chair), Debbie King (Trustee, Co-Chair), Zakir Patel (Trustee, Ward 19), Susan Fletcher (SPACE), Patrick Rutledge (Big League Book Club), Jonathan Wood (Toronto Accessible Sports Council), Alex Viliansky (Felix Swim School), Graham Welsh (Toronto Sports Social Club), Heather Mitchell (Toronto Sports Council), Jessica Murphy (Leacock Foundation)
Also present were TDSB Staff:	Maia Puccetti (Executive Officer, Facilities & Planning), Jonathan Grove (Senior Manager, Operations, Maintenance & Community Use), Ndaba Njobo (Facility Permitting Co-ordinator), Shirley Adderley (Regional Manager, Central Services), Alex Tilley (Executive Assistant), Meenu Jhamb (Administrative Assistant)
Regrets:	Dennis Keshinro (Belka Enrichment), Dave McNee (Quantum Sports and Learning Association), Susan Orellana (Jack of Sports Foundation),
Guests:	Elizabeth Lukie (Hutt Piano Class), Terence Phillips (Phillips Basketball Academy), Nick Hurtado (North Toronto Soccer Club), Serban Ghenu (Benjamin Basketball), Andres Tucci Clarke (Sistema Toronto Academy), Peter Clutterbuck (Board Member OF OVCO), Abdel Elmaadawi (Toronto Inner-City Rugby Foundation), Adib Razavi (Strong Play), Allen Ng (Tai Chi Association), Kathleen McCarthy (?), Shawn Goldmintz, Melvin John, Matthew Brevetti

ITEM	DISCUSSION	RECOMMENDATION/ MOTION
Call to Order / Acknowledgement of Traditional Lands / Welcome and Introductions / Approval of Quorum	<ul style="list-style-type: none"> ● The meeting was called to order by Judy Gargaro at 8:01 a.m. 	
Approval of Agenda	<ul style="list-style-type: none"> ● Agenda approved. 	Patrick Rutledge Graham Welsh
Approval of Minutes October 10, 2023	<ul style="list-style-type: none"> ● Minutes approved as amended: <ul style="list-style-type: none"> ○ Page 3 - add “school hours” to clarify the following item: “Indoor permits are now in operation, including Before and After <u>school hours</u> program permits” 	Patrick Rutledge Alex Viliansky
Conflict of Interest Declaration	<ul style="list-style-type: none"> ● Nil 	
Delegations	<ul style="list-style-type: none"> ● Nil 	
Permit Unit Update	<p>General Update:</p> <ul style="list-style-type: none"> ● All permits are going on as planned. ● The Permit Unit has started the process of communicating with TDSB grounds’ teams to prepare for the January process of determining which fields will be available for permit in Summer 2024. <p>Update on emergency repairs that can be done by the community user</p> <ul style="list-style-type: none"> ● This item was never intended for community organizations to go on TDSB fields to do repairs as they felt needed; only very 	

ITEM	DISCUSSION	RECOMMENDATION/ MOTION
	<p>specific repairs are included. No matter how big or small the repair, it has to go through the Permit Unit to organize the repair. The Permit Unit will check the archives to confirm language but want to reiterate that this is not meant for permit holders to do repairs on Board property as all repairs are the responsibility of the TDSB. Permit holders can submit to the Permit Unit if extra work or an extra cut is necessary. Emergency repairs and patches should only be around goal posts/goal mouth and for field lining.</p> <ul style="list-style-type: none"> ○ Question: Is there a process and timeframe of advising TDSB about problems in gyms? ○ Answer: First point of contact should be head caretaker, but it is important that messaging is also relayed to the Permit Unit. The Permit Unit can log the message into the system then follow up with trades staff and Team Leads responsible for school. Attachments, such as pictures, can be attached in eBase. ● Committee acknowledges that it is ideal to submit requests ahead of time but notes that damage requiring immediate patch/repair can often be found when permit holders show up. <ul style="list-style-type: none"> ○ Question: Could caretaking staff perhaps leave some kind of fill to perform emergency spot repairs along lines and goal mouth? ○ Answer: TDSB will take the question away to discuss internally, including the language of where emergency repairs can be performed. <ul style="list-style-type: none"> ■ The committee advises that the final decision needs to be very clear when communicated. 	

ITEM	DISCUSSION	RECOMMENDATION/ MOTION
	<ul style="list-style-type: none"> ● Follow up regarding OVCO sponsored youth-led community group's use of space <ul style="list-style-type: none"> ○ Peter Clutterbuck (Guest) requested a follow up from the Committee on his concerns regarding a youth-led community group's permitted use of space and the payment strategy that was enforced, as presented October 10, 2023. <ul style="list-style-type: none"> ■ The TDSB's position that the designation of event as a tournament remains correct due to risk and extra work associated with supporting. The tournament category is regardless of association. Cost was assigned based on the designation and procedure. ■ The Committee heard Peter's explanation that the tournament cost category only applies to events where the organized tournament is charging registration fees. Co-Chair Judy believes it is the will of the committee that the definition of tournament be reviewed. <ul style="list-style-type: none"> ● Question: Is there any provision to get an operational change before the policy review? ● Answer: The TDSB would like to take this back for internal review prior to moving to update the policy or procedure, which wouldn't formally occur until December 2024. If there is a recommendation from the committee to make a change, it not only impacts the policy and procedure, but TDSB would need to understand the impact to permit rules and regulations and the information as per the TDSB web. 	

ITEM	DISCUSSION	RECOMMENDATION/ MOTION
	<ul style="list-style-type: none"> ■ Susan Fletcher moves to recommend a small CUSCAC working group be struck to review the relevant policy/procedures to consider defining tournaments more specifically, and determine what is a tournament, where the result is to be brought back to CUSCAC from which to make a recommendation to move to Board. This recommendation was agreed by the Committee to expand to Group Events. <ul style="list-style-type: none"> ● Jessica Murphy seconds. ● Recommendation passed by committee vote. ● Committee Members interested in Group Events Working Group: Andres Tucci Clarke, Graham Welsh, Heather Mitchell, Matthew Brevetti (Guest) ■ The TDSB advocates that if there are concerns about the means of communication between the Permit Unit and the permit holder or applicant, that the assigned permit clerk remain the designated point of contact and if there is a conflict to clarify this concern for the Permit Unit to escalate the concern as needed. If there is an informal mentoring or discussion among permit holders, that is okay, but an established process of working through the Permit Unit and utilizing the website is recommended. The Permit Unit remains available to assist permit applicants who need support, whether they make an appointment with the Permit Unit office, email, or call for step by step instructions. It should also be noted that if Permit Unit staff request information to support the request, that information be provided to ensure the application can move forward. 	<p>MOTION: A small CUSCAC working group be struck to review the relevant policy/procedures to consider defining group events more specifically, and determine what is a group event, where the result is to be brought back to CUSCAC from which to make a recommendation to move to Board</p> <p>ACTION: TDSB staff to take Peter’s specified request offline for review and discussion.</p>

ITEM	DISCUSSION	RECOMMENDATION/ MOTION
	<ul style="list-style-type: none"> ● Update on communication flowcharts for after school permits <ul style="list-style-type: none"> ○ The Permit Unit has worked on the flowchart but requires approval prior to presentation to CUSCAC. ● Committee Goal Action Items The Committee asked about the timeline for completion of a heat map that shows locations and the degree of permit use across the city <ul style="list-style-type: none"> ● The heatmap should reflect permit use across the city. The Committee is seeking details of organizations who are permitting the spaces and the activities they are doing, and not details of individuals. ● The TDSB believes that this data can be available for the February CUSCAC. 	<p>ACTION: TDSB to provide communication flowchart for December 2023 CUSCAC meeting.</p> <p>ACTION: TDSB to provide a heat map that shows locations and the degree of permit use across the city for February 2024 CUSCAC.</p>
<p>Outstanding Action Items</p>	<ul style="list-style-type: none"> ● Pools Working Group Update <ul style="list-style-type: none"> ○ There are a couple concerns around the following long term closed facilities and the impact on the community: <ul style="list-style-type: none"> ■ Deer Park - closed from June 2022 to November 2023, and now expected to be closed in the summer ■ Sunnyview - closed since the pandemic, reopened briefly in November 2022, and is now closed again ■ Forest Hill - closed for over a year ■ Lawrence Park - closed for over a year ○ TDSB advises that there are significant renewal needs for these facilities, where scope often expands as work is 	<p>ACTION: Maia (TDSB) to bring pool closures identified back to staff for an update on their status and construction/ maintenance plan.</p>

ITEM	DISCUSSION	RECOMMENDATION/ MOTION
	<p>being completed to address other mechanical needs. Jonathan Grove is a key member of the swimming pool committee, which works to better coordinate repairs and renewal work to minimize closure of swimming pools to. It has been a challenge keeping up with repairs but there is available funding for the repairs and are trying to coordinate how many are taken completely offline through the City. If there is a way to space the work out geographically, TDSB teams will work to do it. Anticipate for December 2023 CUSCAC meeting to have comprehensive understanding of the pool repair schedule over the next year.</p> <ul style="list-style-type: none"> ○ Simon Hewett of TLC to attend December CUSCAC meeting. <ul style="list-style-type: none"> ● Communication and website Working Group Update <ul style="list-style-type: none"> ○ Next working group meeting will be held in February 2024. ○ At the November meeting, the working group discussed making sure communication is clear on the website and eBase: clearly defining where to go, what to complete, and correcting any inconsistencies. ○ Discussed ensuring that when communications are distributed many struggle to open the email, such as the AGM flyer, so the Permit Unit will work to include the messaging in the body of the email as well. ○ The Committee identifies that there is a need to update eBase to support operational items, such as the number of attendees related to swimming permits, which would 	<p>ACTION: TDSB to provide pool maintenance schedule for December.</p> <p>ACTION: Alex (TDSB) to redistribute AGM letter to Committee.</p>

ITEM	DISCUSSION	RECOMMENDATION/ MOTION
	<p>impact the number of lifeguards as number of attendees are not necessarily the number of those in the pool (may be parents etc.). eBase doesn't let you distinguish between participants and attendees.</p> <ul style="list-style-type: none"> ● AGM Planning: November 28, 2023 <ul style="list-style-type: none"> ○ In person at 5050 Yonge St. North York, ON ○ Have to register and meet requirements to vote ○ Invitations need to be sent to CUSCAC Committee members directly ○ If there are those who wish to seek re-election, need to advise Co-Chair Judy Gargaro, Trustee King, and Alex Tilley (TDSB) the category you are seeking election in, a confirmation that your permit use matches the applied category, and an indication that you have attended a CUSCAC meeting this cycle. ● Committee Goal for 2023-24 <ul style="list-style-type: none"> ○ Trustee King, Judy (Co-Chair), and Ugonma (TDSB) to connect following meeting to discuss. 	
Trustee Report	<ul style="list-style-type: none"> ● TDSB recognizes Hindu heritage month and Indigenous education month for November <ul style="list-style-type: none"> ○ Indigenous education month aligns with student achievement and wellness goal priorities for the board, but the commitment to truth and reconciliation is central to the work we do. Staff and community should use this opportunity, and the resources on the UIEC (Urban Indigenous Education Centre) webpage, to expand 	

ITEM	DISCUSSION	RECOMMENDATION/ MOTION
	<p>learning. Committee members are invited to consider the opportunity made by Judy (Co-Chair) to take part in the Land Acknowledgement.</p> <ul style="list-style-type: none"> ● The Ministry of Education opened up the consultation process regarding 2024/2025 funding for school boards. What was different this time around is the consultation period is much shorter than normal. Staff provided feedback on the necessary funding support required due to increased costs associated with inflation. Staff highlighted the need for more wrap-around services to reduce violence in schools, with a request for more funding towards community-based liaisons, as well for the development of additional accessibility options in schools. ● Heard from staff on the Capital Revitalization strategy. The report presented on the steps taken to revitalize school buildings and to develop pathways to bring those schools to good repair. The report focused on the goals and guiding principles, which were around the criteria of scope of work, FCI (Facility Condition Index), accessibility, equity, and more. Next steps for the initiative and report are the final approval of guiding principles, the dedication and hiring of staff to facilitate the strategy and developing standards to classify buildings. ● Bill 98 as introduced by the Ministry of Education flagged a number of concerns among trustees, and one of those is the proposal of accelerated pathways into apprenticeship programs. The Ministry seeks on building the labour force in skilled trades and as part of their proposal introduce models for accelerated pathways to see students leaving school at Grade 11 with 16 credits, where the student would go directly into a trades apprenticeship program and would no longer be a student at any 	

ITEM	DISCUSSION	RECOMMENDATION/ MOTION
	<p>school board. This raises concerns as it defunds school boards, creates concerns around equity, and concerns from a safety lens. Trustees submitted feedback through the consultation process, but organizations who have interest have until November 24th until the consultation process closes.</p> <ul style="list-style-type: none"> ● Next Board meeting is November 15, 2023 - Organizational Board meeting where Trustees elect/re-elect Chair and Vice-Chair for the subsequent year. Select Committees will also have reassigned Trustee representatives, and Trustee King advises that CUSCAC will see a new Trustee representative for next year. ● City and TDSB working on a City and School Board Committee, with school board and City staff working together for more opportunities for synchronization. Two TDSB Trustees will be assigned to that committee. <ul style="list-style-type: none"> ○ CUSCAC recommends that permits should be a subject of those joint discussions. 	
Other Business	● Nil	
Adjournment	09:51	Patrick Rutledge
Next Meeting Date	December 12, 2023, 8:00 a.m. via Microsoft Teams Microsoft Teams Link: Click here to join the meeting	

Acronyms

PSI – Provincial School Initiative
LNSP – Local School Neighbourhood Program
PPF – Priority partnership funding

FOY – Focus on Youth
FBEC – Finance Board Enrolment Committee
GSN – Grant for Student Needs

