

## PIAC Working Group REPORT

<b>Working Group</b>	<b>Membership</b>
<b>Date</b>	<b>Feb 14, 2024</b>
Description/Objectives	<p><b>Track and monitor PIAC’s membership to ensure the representation of all wards.</b></p> <p><u>Scope of work for Membership WG from PIAC 2022-2023 Work plan and STATUS</u></p> <ol style="list-style-type: none"> <li><b>1) Update and manage PIAC Member List; WG Descriptions and WG Sign-up Forms. → ONGOING</b></li> <li><b>2) Create and develop a PIAC peer-to-peer support system to assist new members. → ONGOING</b></li> <li><b>3) Provide professional development and training opportunities for PIAC members → IN PROGRESS</b></li> <li><b>4) Develop a Volunteer Recognition program. → ONGOING</b></li> <li><b>5) Work with Trustees to support their ward elections and provide information on the procedure. → ONGOING</b></li> <li><b>6) Develop a pipeline to PIAC by engaging non-PIAC members to participate in working groups → ONGOING</b></li> </ol>
Update	<p><b><u>PIAC Membership WG Meeting – February 14th, 2024 @6 pm via Zoom</u></b></p> <p><i>Present: Jenny Gannon. Janice Barnett</i></p> <p><i>Regrets: n/a</i></p> <p><i>Absent: n/a</i></p> <p><i>Guests: n/a</i></p> <p><b><u>Activities in progress:</u></b></p> <ul style="list-style-type: none"> <li>● Advise on <b>Hybrid Option</b> for PIAC Ward Elections - not recommended at this time</li> <li>● Delegate tasks from Membership WG <b>Scope of Work</b></li> <li>● Acknowledge <b>PIAC retirees/graduates</b>; determine levels of service</li> <li>● <b>Exit survey</b> for PIAC members who resign, max 5 questions</li> <li>● <b>New items:</b> n/a</li> </ul>

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	<p><b><u>PIAC Executive Meeting – February 13th , 2024 @6 pm via Zoom</u></b></p> <p><b>A. Number of sitting members - 37 (36+1)</b></p> <p><b>B. Quorum for meetings - 40% of sitting members +1 (round down) = 15</b></p> <p><b>C. Number of members signed up for a working group - 24</b></p> <p><b>D. Number of community members signed up for working groups - 21</b></p> <p><b>E. Number of members who have completed the Declaration of Membership - 10</b></p> <p><b>F. Newly Elected PIAC Members (January 24th Ward Elections) - 2</b></p> <ol style="list-style-type: none"> <li>1. <b>Trustee Wong</b>- Christopher Levien - <b>Ward 20</b> - <i>Welcome Back!</i></li> <li>2. <b>Trustee Wong</b>- Geetika Bhardwaj - <b>Ward 20</b> - <i>Welcome!</i></li> </ol> <p><b>G. Current PIAC Vacancies - 8</b></p> <ol style="list-style-type: none"> <li>1. Trustee Hastings (Ward 1)</li> <li>2. Trustee Nunziata (Ward 3)</li> <li>3. Trustee Nunziata (Ward 3)</li> <li>4. Trustee Lulka (Ward 5)</li> <li>5. Trustee Lulka (Ward 5)</li> <li>6. Trustee Rajwani (Ward 14)</li> <li>7. Trustee Ghous (Ward 18)</li> <li>8. Trustee Rajakulasingam (Ward 21)</li> </ol> <p><b>H. Members with Expired Terms - 10</b></p> <ol style="list-style-type: none"> <li>1. Jan 2022 - <b>Nicole Marshall</b> (Ward 22, Trustee Sriskandarajah)</li> <li>2. Feb 2022 - <b>Nadia Judunath</b> (Ward 22, Trustee Sriskandarajah)</li> <li>3. Feb 2023 - <b>Susan Lee</b> (Ward 12, Trustee Pei)</li> <li>4. Apr 2023 - <b>Abdul Azeem Mohammed</b> (Ward 21, Trustee Rajakulasingam)</li> <li>5. Nov 2023 - <b>Jessica Ruiz</b> (Ward 4, Trustee Matias de Dovitiis)</li> <li>6. Nov 2023 - <b>Alice Romo</b> (Ward 7, Trustee King)</li> <li>7. Dec 2023 - <b>Erin Clarke</b> (Ward 1 Trustee Hastings)</li> <li>8. Dec 2023 - <b>Liesha Earle</b> (Ward 12 Trustee Pei)</li> <li>9. Jan 2024 - <b>Janice Barnett</b> (Ward 11, Trustee Chern-Lin)</li> <li>10. Jan 2024 - <b>Charles Zhu</b> (Ward 11, Trustee Chern-Lin)</li> </ol> <p><b>I. Members with Upcoming Expiring Terms in Mar 2024 - 0</b></p>

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	<p><b>J. Upcoming Ward Elections</b> - n/a</p> <p><b>K. Sign Ups:</b></p> <ul style="list-style-type: none"> <li>● <b>G-Drive Sign-up Form:</b> All PIAC members must sign the PIAC “G-drive User Agreement”. This drive houses files for working groups. <a href="https://bit.ly/PIACGOOGLE2021">https://bit.ly/PIACGOOGLE2021</a></li> <li>● <b>PIAC WG Sign-up for 2023-2024:</b> All current PIAC and community members can register their interest in joining specific Working Groups using the PIAC WG Sign-up Google Form. One must re-register every fall for continuing or new WGs. <a href="https://bit.ly/3PxLVd9">https://bit.ly/3PxLVd9</a></li> <li>● <b>PIAC WG Descriptions:</b> <a href="https://bit.ly/3RgPKoh">https://bit.ly/3RgPKoh</a></li> <li>● <b>PIAC Whatsapp group chat:</b> <a href="https://chat.whatsapp.com/GNEaGtSsrZi05F4iMLULOT">https://chat.whatsapp.com/GNEaGtSsrZi05F4iMLULOT</a></li> <li>● <b>PIAC Declaration of Membership:</b> <a href="https://forms.gle/3taaBKmyn3rDcQR47">https://forms.gle/3taaBKmyn3rDcQR47</a></li> </ul> <p><b>L. Working Group Co-Leads</b></p> <ul style="list-style-type: none"> <li>● <b>Governance Working Groups</b> <ul style="list-style-type: none"> <li>○ <u>Membership</u>: Janice Barnett &amp; Jenny Gannon</li> <li>○ <u>Governance- Operations</u>: Kaydeen Bankasingh &amp; Sarah Ali</li> <li>○ <u>Governance- Strategic Planning</u>: Janet Zheng &amp; <b>VACANT</b></li> </ul> </li> <li>● <b>Non-Governance Working Groups</b> <ul style="list-style-type: none"> <li>○ <u>Communications</u>: Seema Mitchell &amp; <b>VACANT</b></li> <li>○ <u>Consultations</u>: Kaydeen Bankasingh &amp; Sarah Ali</li> <li>○ <u>Events</u>: Nadia Judunath &amp; <b>VACANT</b></li> <li>○ <u>School Council Support</u>: Sarah Ali &amp; Melanie Medeiros-Sims</li> </ul> </li> </ul>
Motion(s)	
Question(s)	<ul style="list-style-type: none"> <li>● Which <b>PIAC members are retiring/graduating from PIAC</b> this school year? Nazerah Shaikh</li> </ul>
Next Steps and Action items	<ul style="list-style-type: none"> <li>● Update the <b>PIAC Guidelines &amp; Best Practices: Working Groups</b></li> </ul>
Working Group Leads	<p><b>Janice Barnett</b> (Ward 11)</p> <p><b>Jenny Gannon</b> (Ward 14)</p>

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Working Group Members	<b>2</b>

1. Meeting Attendance
2. WG Report to submit for Monthly Meeting
3. New Members/ Elections
4. Update Vacancies List- send to Comms
5. Working Group Sign Up Sheet and Update WG Leads list
6. Membership Declaration Sign-Up Sheet
7. Whatsapp Chat Group Administration
8. Hybrid Elections/Meetings model
9. Mentor program model
10. Exit Survey
11. Graduates of PIAC- member recognition