

To: Members of PIAC  
From: PIAC Co-Chairs Felicia Lau & Andrew Waters – [info@torontopiac.com](mailto:info@torontopiac.com)  
Subject: PIAC Meeting Agenda - Tuesday, November 29, 2022, 7:00 pm -9:20pm

CC: Trustee Representative: Trustee Debbie King  
Executive Superintendent Shirley Chan & Executive Superintendent Uton Robinson

### **Agenda**

| #  | Item  | Lead(s)       | Recommendation/Action | Duration             |
|----|---|---------------|-----------------------|----------------------|
| 1. | <p><i>Welcome &amp; Introductions</i></p> <ul style="list-style-type: none"> <li>• Approval of Quorum</li> <li>• Land Acknowledgment:</li> <li>• “We acknowledge we are hosted on the lands of the Mississaugas of the Anishinaabe, the Haudenosaunee Confederacy and the Wendat. We also recognize the enduring presence of all First Nations, Métis and Inuit peoples.”</li> <li>• Code of Conduct</li> </ul> | Co-Chairs     |                       | 2 mins<br>(7:02 pm)  |
| 2. | <p><i>Meeting Administration</i></p> <ul style="list-style-type: none"> <li>• Conflict of interest</li> <li>• Change in Membership status</li> </ul> <p>Approval of Consent Agenda<br/>(Agenda and October 18 Minutes)</p>  | Co-Chairs     |                       | 3 mins<br>(7:05 pm)  |
| 3. | <p><i>Co-Chairs Update</i></p> <p>Motion to adopt strategic plan</p>  | Co-Chairs     | Yes                   | 10 mins<br>(7:15 pm) |
| 4. | <p><i>PIAC Co-Chair 2022-2024<br/>Acclamation</i></p>   | Membership WG |                       | 30 mins<br>(7:45 pm) |



| #   | Item  | Lead(s)  | Recommendation/Action | Duration  |
|-----|---|--|-----------------------|---|
| 5.  | <i>Trustee Report</i>   |  |                       | 5 mins<br>(7:55 pm)   |
| 6.  | <i>Senior Staff Update</i> <ul style="list-style-type: none"> <li>• Board Update</li> <li>• Contingency job action update</li> <li>• Board of Trustees Motion to reconsider</li> <li>• Impact on virtual schools and in-person learning during job action</li> </ul>  | Superintendent<br>Shirley Chan &<br>Executive<br>Superintendent<br>Uton Robinson |                       | 20mins<br>(8:15 pm)   |
| 7.  | <i>PCEO Update</i> <ul style="list-style-type: none"> <li>• Parent Reaching Out Grant</li> <li>• School council training</li> </ul>   | Michelle Munroe  |                       | 10 Mins<br>(8:25pm)   |
| 8.  | <i>Q&amp;A for Trustee, Senior Staff, &amp; PCEO</i>  |  |                       | 10 mins<br>(8:35pm)   |
| 9.  | <i>Working Group (WG) Reports</i> <ol style="list-style-type: none"> <li>1. Special Events WG</li> <li>2. Communications WG</li> <li>3. Strategic Planning WG</li> <li>4. Operational Effectiveness WG</li> <li>5. Membership WG</li> <li>6. Consultation WG</li> <li>7. School Council Support WG</li> </ol> | WG Co-leads  | Yes                   | 35 mins<br>(9:10 pm)<br><br>5 mins.<br>5 mins<br>5 mins<br>5 mins<br>5 mins<br>5 mins |
| 10. | <i>Ward Updates</i>   |  |                       | 5 mins.<br>(9:15pm)   |
| 11. | <i>New Business</i>   |  |                       | 5 mins.<br>(9:20pm)   |
| 12. | <i>Adjournment</i>  | Co-Chairs  |                       | 9:20 pm   |



### **Meeting Norms**

- During questions/comments periods by PIAC members, the following will occur:
- Rounds of questions/comments will occur to allow all PIAC members to have any opportunity to ask questions/comment at least once.
- PIAC members are expected to keep their questions/comments as concise as possible to ensure all PIAC members have an opportunity to speak.
- Co-chairs will close questions/comments periods to ensure meeting agenda is adhered to and indicate that questions/comments that are pending at the close of the questions/comment period be put into the chat or emailed to info@torontopiac.com to be recorded as part of the minutes.
- For PIAC motions that do not involve amending bylaws, change to meeting procedures, or budget allocation, which are moved and seconded, the follow steps will occur:
- PIAC Co-Chair will ask if there are any PIAC members that wish a recorded vote.
- If three (3) or more PIAC members request a recorded vote, then a recorded vote will occur (i.e., following rollcall voting procedure of calling on Wards one at a time for their vote).
- If less than three (3) PIAC members request a recorded vote, the motion is considered passed by consensus.

### **PIAC Meeting & Working Group Schedule for the Next 3 Months**

| <b>Meeting</b>                      | <b>Weekday</b> | <b>Time</b> | <b>December</b> | <b>January</b> | <b>February</b> |
|-------------------------------------|----------------|-------------|-----------------|----------------|-----------------|
| <b>PIAC</b>                         | Tuesday        | 7pm-9pm     | Winter- Break   | 24-Jan         | 24-Feb          |
| <b>Executive WG</b>                 | Tuesday        | 6pm-7pm     | Winter- Break   | 10-Jan         | 14-Feb          |
| <b>Strategy Planning WG</b>         | Monday         | 6pm-7pm     | 5-Dec           | Winter-Break   | 6-Feb           |
| <b>Communications WG</b>            | Monday         | 7pm-8:30pm  | 5- Dec          | Winter-Break   | 6-Feb           |
| <b>Consultation WG</b>              | Tuesday        | 6pm-7pm     | 6- Dec          | Winter-Break   | 7-Feb           |
| <b>Membership WG</b>                | Tuesday        | 7pm-8:30pm  | 6- Dec          | Winter-Break   | 7-Feb           |
| <b>Operational Effectiveness WG</b> | Wednesday      | 6pm-7pm     | 7- Dec          | Winter-Break   | 8-Feb           |
| <b>School Council Support WG</b>    | Wednesday      | 7pm-8:30pm  | 7- Dec          | Winter-Break   | 8-Feb           |
| <b>Events WG</b>                    | Thursday       | 7pm-8:30pm  | 8- Dec          | Winter-Break   | 9-Feb           |