

## PIAC Special Event Working Group Report

<b>Working Group</b>	PIAC Special Event WG
<b>Meeting Date:</b>	<b>December 11, 2023 @ – 7:30 pm – 10:16 pm</b>  <b>Attendance:</b> Sharon Grant – Co-Chair (W4)  Jessica Ruiz (W4)  Zena Shereck – Co-Chair (W5)  Andrew Waters (W9)  Bruce Oyelowo (W10)  Janice Barnett (W11)  Seema Mitchell (W18)  Nadia Judunath - Lead (W22)   <b>Next Meeting – Monday, December 18, 2023</b>
<b>Description/Objectives</b>	This PIAC working group consists of members, community volunteers, and staff, who are responsible for assisting with the successful delivery of PIAC-led events such as the PIAC Conference, parent engagement workshops, and all other events about school council support.
<b>Event Name</b>	“Ready Set Engage – “Empowering School Councils”
<b>Event Date</b>	Saturday, February 3
<b>Event Time</b>	10 am – 3 pm
<b>Event Venue/Platform &amp; Registration</b>	Earl Haig Secondary School
<b>Attendees</b>	Parents, guardians, caregivers, staff, school councils, and community.
<b>Budget:</b>	\$30K, total spend from the last conference was \$24,598.32
<b>Theme</b>	Helping to support school councils and celebrating school councils' work.
<b>Event Objective</b>	Supporting Parents and Caregivers voices: <ul style="list-style-type: none"> <li>● Help support School Councils through 1 mega workshop, that will include mini segments on; Vision and values (Equality, Engagement vs Involvement), Role, responsibilities &amp; structure of school council (SIP, SSON &amp; By-laws), Finance (Budget), Advocating for school council. The goal is to have PIAC Members present.</li> <li>● Providing a platform for Q&amp;A</li> <li>● Providing a platform for school councils to be celebrated</li> <li>● Help to build student achievement and success.</li> <li>● Networking opportunities during the lunch period</li> <li>● Possibility of having a podcast during the event</li> </ul>
<b>Event Details</b>	<ul style="list-style-type: none"> <li>● Goal to have 300 parents in person</li> <li>● 1 Mega Workshop</li> <li>● Networking</li> <li>● Appreciation</li> </ul>
<b>Communication Plan</b>	To Work with Communication WG and TDSB Communication department
<b>Keynote Speakers/Speakers:</b>	None at this time

<b>Student/Member Volunteers</b>	High School students for graphic design and catering. PIAC members for presenting at the Mega workshop, and assisting with set up, and tear down. Assist with before, during, and after events.
<b>Bussing/Transportation</b>	School Buses
<b>Child Minding</b>	Will be available
<b>Catering</b>	Pending quotes
<b>Motions</b>	None
<b>Next Step</b>	<ul style="list-style-type: none"> <li>● Work on a communication plan</li> <li>● Invite Trustees, TDSB Staff and Elder</li> </ul>
<b>Working Group Lead(s)</b>	1. Nadia Judunath (Ward 22)
<b>Working Group Members</b>	<p><b>Working Group Members</b></p> <p>Dayna Linday (4)   Jessica Ruiz (W4)   Andrew Waters (W9)   Bruce Oyelowo (W10)   Janice Barnett (W11)   Tanya Ono (W17)   Khaleel Shah (W18)  </p> <p><b>Community Members</b></p> <p>Towhid Noman (TBPAC)*   Ayo Oluyemi (W2)   Felicia Seto-Lau (W3)   Sheila (W5)   Maria Charles (W6)   Anum Fawwad (W6)   Ana Ledo (W6)   Wilmar Kortleever (W11)   Marilyn Ramanathan (W16)   Mohammad Mustafizurra (W19).</p> <p>*Toronto Bangladesh Parents Advisory Committee</p>
<b>General Notes</b>	